

Calpaca BOD Meeting Agenda  
In person meeting at Sabina Karr's Home  
Date: March 18, 2024  
Time: 6:00 pm

**The California Alpaca Breeders Association (Calpaca) represents alpaca owners, breeders, and enthusiasts in California and beyond. We promote the well-being of alpacas and provide education to the public about alpacas, alpaca fiber, and alpaca products. We support each other through shared information and experiences, and host meetings, have speakers, and shows for the benefit of members and the public.**

**Welcome and call to Order.**

Meeting called to order at: 18:55

Attendees: Dave Scroggins, Cyndi Howard, Pam Ogden, Sara Mattia, Sabina Karr

**NEW BUSINNES:**

**Item 1: Change of persons on the Board of Directors and Positions  
Welcome to Pam Ogden!**

**Item 2: Documents to Discuss**

Handed out resolutions to discuss.

- Determined that the priority Resolution #1: Bylaws. Need to ensure they are updated and that other policies and procedures must be put in place.
  - Bylaw Committee currently consist of Dave as the Liaison, Sara Mattia as Chair, Dianna Jordan, and Chelsea Phebus has also volunteered.
  - Currently Calpaca is a 501C5. Previously 501C3. Discussed changing it back to ensure we can do fund raising and allow donations. Dave will try to reach out to the Secretary of State to receive clarification.
  - Trying to locate original Letter of Incorporation.
  - Calpaca is currently a 501C5. Previously a 501C3. Not sure at what point the change was made and the rational behind it.
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- Resolution #5 – Fiber Committee (Cyndi Liaison / **Need Chair**)
  - Resolution #6 – Show Committee ( Liaison / Chair)
  - Resolution #7 --Youth Committee (Sara Liaison / Sabina Chair)

Motion by: Sabina

Second by: Cyndi

All in favor

**Item 3: Website / Connection: Update / Recommendations**

- Scott Findley has been working on the website. Sabina will be sending Meeting Minutes to Scott to ensure website is updated. Dave will be updating the 2024 welcome letter to all our current members.
- Dale Davis is willing to take on the connection. Currently moving to Oregon and will start working on it soon.
- Website priorities were to ensure members are current. Scott is trying to maneuver around open herd and will reach out to Jan at Open herd to figure out updating. Need to ensure website is updated and current.
- “Upcoming events” may need to be redefine as to what events are appropriate to post. Will need to further discuss a Protocol to address parameters and an approval process.

**Item 4: 2024 show update, Discuss Compensation / 2025 Pen Sale with Herdsire Showcase?**

- Currently waiting for show proposals from Russ Mello. Proposals to include fleece show in September. As well as the double show in Orland scheduled for the end of October. Russ has agreed to be on the Show Committee along with Michelle Ing. Russ had agreed he would be contacting Michelle to discuss further. Still need to assign a Liaison & Chair. Once committee is formed there will be further discussion regarding a pen sale/ Herdsire showcase.
- Discussed process to utilize when considering applicants for both paid and volunteer positions. Applications should be completed online, and an application is currently on our website. Application may need to be updated to a fill option and we can consider utilizing google docs as a resource.
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**Item 5: Treasurer report / Membership update**

- Bank of America is our current bank. To change assess from our past Treasurer, Brandi Mello, to our current treasurer, Pam Ogden, an agenda, Meeting Minutes, & bylaws will need to be provided. Still working on the exact details. Will need to follow up and go through documents given to Pam from Brandi
- Still working on how to get Paypal and our current bank to communicate.
- Membership is currently 36 Farm members, 2 Associate, one new, and 6 we are awaiting payment. Sheila Scroggins has agreed to be on the membership committee along with Pam Ogden.
- Once bylaws are updated, they will be sent out to the members for approval.

**Item 6: SB 1479 – Ca Agritourism Promotion Act -currently in the senate.**

- Sara Mattia has agreed to write a letter of support from Calpaca.

**Item 7: Facebook management**

- Cyndi Howard has agreed to watch over the Calpaca Face Book

**CLOSED SESSION CALLED TO ORDER AT: 20:31**

**Open 20:36 (Potential Liability)**

**Item 8: Roundtable Discussion – Policy and Procedures, Additional questions, and or information.**

- Discussed prioritizing Policies and Procedures as well as bylaw committee.
- List provided by Dave of 24 policies, procedures, and resolutions that need to be written and adopted.

**OLD BUSINNES:**

**Item 1: Approve and Sign Resolutions number 5, 6, and 7**

Motion by: Sabina Karr

Second by: Cyndi Howard

Agreed by all

**Item 2: Next BOD meeting date and location:**

- April 8, 2024 Pam Ogden's house located at 7521 Mountain Ave in Orangevale.
- General Membership meeting scheduled for May 18<sup>th</sup>, 2024 at Cindy Harris's Ranch, Windy Hill Alpacas, located in Somis, Ca May 18<sup>th</sup>, 2024

**Item 3: Motion to adjourn**

Motion By: **Dave**

Second By: **cyndi**

Adjourned at 20:56